

**MINUTES OF THE KENILWORTH PARK DISTRICT BOARD
HELD AT THE VILLAGE HALL, 419 RICHMOND ROAD,
AT 5:00 P.M. ON THURSDAY, DECEMBER 1, 2011**

Park District President Tom Feeney called the meeting to order at 5:05 p.m. and the Secretary called the roll as follows:

Present:	Tom Feeney	President
	Chip Anderson	Commissioner
	Robert Foley	Commissioner
	Heidi Higgins	Commissioner
Absent:	George Drake	Commissioner
Others Present:	Craig	NSSRA Representative
	Lou Maggi	Superintendent
	Bradly Burke	Park District Secretary
	Kyle Kordell	Administrative Intern
	Lois Stanley	167 Sheridan Road

The minutes of the November 3, 2011 meeting were placed before the Park District Board. **President Feeney made a motion to approve the minutes. Commissioner Foley seconded the motion, which upon a voice vote, was unanimously approved without dissent.**

Secretary Burke introduced discussion on 2013 tax levy ordinance. Burke projected a 2.77% increase in the tax levy, which is an approximately \$11,550 increase.

President Feeney made a motion to approve the 2011 tax levy ordinance. Commissioner Higgins seconded, which upon a voice vote was unanimously approved without dissent.

Secretary Burke introduced NSSRA Representative Craig Culp and opened discussion on the proposed North Suburban Special Recreation Association (NSSRA) bylaw amendment revision. Secretary Burke explained to the Board two substantial issues in the updated NSSRA agreement of which the Kenilworth Park District is a member, including the ability to facilitate the selling and disposal of property owned by the NSSRA and clarification of the timeline for determining the annual member agency contributions.

Mr. Culp told the Board the last agreement bylaws revision was in 2006. Commissioner Foley asked staff if they had reviewed the proposed bylaw amendments. Secretary Burke noted the bylaws have been reviewed by staff, and reported the NSSRA Board of Directors, which consists of Park District directors from each of NSSRA's member agencies have reviewed the proposed amendment and voted to approve. Secretary Burke recommended the Park Board approve the revised NSSRA agreement and by laws and asked Mr. Culp which other NSSRA Park District's

have already adopted the revision. Mr. Culp noted six member agencies have already approved the revisions and 7 others currently have the issue on future meeting agendas.

Mr. Culp explained the need of NSSRA and plans to move the NSSRA office from Northbrook to a more suitable location; however, the NSSRA agreement needed to be revised before NSSRA can legally sell their current office.

Commissioner Foley made a motion to adopt the Northern Suburban Special Recreation Association Restated Articles of Agreement. President Feeney seconded, which upon roll call was unanimously approved without dissent.

A general discussion began about NSSRA programs and Kenilworth Park District participation rates followed. Mr. Culp explained NSSRA operations and the membership comprising 13 area Park Districts and Villages. Mr. Culp shared a story about a Kenilworth resident attending NSSRA camp and the value to the community of belonging to the organization. Mr. Culp expressed appreciation to the Board for their support of the Kenilworth Park District being a NSSRA member.

Commissioner Foley opened discussion on the 2011 basketball program. Foley explained former basketball coach Bill Doll asked the Board to consider a 4.8% wage increase for coaching services. Commissioner Foley inquired about alternatives for coaching and the Board discussed a few options. President Feeney expressed his opinion Doll has done a great job coaching the program in the past and supported Mr. Doll's continued work on this program.

Commissioner Foley said revenue from the basketball program is expected to exceed \$10,000 for the upcoming year.

A lengthy discussion regarding skills evaluation for basketball players for next season and the registration process followed.

President Feeney made a motion to approve the 2012 Basketball Program and the 4.8% wage increase for Bill Doll's services to the Basketball Program. Commissioner Foley seconded, which upon roll call was unanimously approved without dissent.

Discussion turned to Park District employee bonuses. Manager Burke provided history of the practice of holiday bonuses for the Park District.

Commissioner Anderson made a motion to approve the 2011 Employee Bonuses. Commissioner Foley seconded, which upon roll call was unanimously approved without dissent.

A further discussion of field usage fees and charges for various sport groups that access Park District fields followed. Commissioners reviewed and discussed the results of a survey of field use charges levied by other area Park Districts.

A suggestion was made that the Park Board should share the results of the field usage fee survey with former Park Board member Chip Kenyon as he assists with overseeing both lacrosse and football programs that use Park District fields.

A discussion of the estimated annual cost to maintain the fields followed. Park Superintendent Maggi reported the annual maintenance cost is approximately \$20,000.

President Feeney suggested the Park Board may have to consider imposing a higher usage fee for lacrosse programs as they use the field at a time of year when damage is more likely to occur as well as due to the intensity of the sport.

Commissioner Foley expressed his opinion the fees established should be established at a rate to at least cover the cost to maintain the field. Commissioner Higgins expressed her opinion families will pay the fee assessed to cover the cost for lacrosse or Rebel Football for using the field.

A further discussion of field usage fees and costs of field maintenance followed. Superintendent Maggi noted he estimates about 80% of the field maintenance costs incurred annually are related to usage by Rebel Football and the Kenilworth lacrosse programs.

Superintendent Maggi recommended if the current lacrosse program ends that no further lacrosse leagues should be permitted to use Townley Field.

The November 2011 bills were put before the Park Board. **Commissioner Higgins motioned to approve the November 2011 bills, seconded by Commissioner Foley and upon a roll call vote the November 2011 bills were unanimously approved.**

Commissioner Anderson provided a brief update on his work to date in planning an anticipated fall 2012 fundraiser for the Park District. Commissioner Anderson reported he is looking to plan an event to take place in September and be held at the Kenilworth Beach. Commissioner Anderson indicate he hoped the event would be similar to a fundraiser called "Party on the Pier" held in Winnetka for their Park District. The Commissioners in attendance indicated their support of the fundraising concept and willingness to assist Commissioner Anderson in the planning of the event.

A discussion of the beach at Mahoney Park followed.

Kenilworth Beautification representative Lois Stanley expressed her appreciation to the Park District and Public Works staff for their work in hanging the wreaths on the light posts that takes place at this time of year.

Superintendent Maggi reported his plans to reduce the number of skating guards hired to support the winter ice rink operations during the coming season. Superintendent Maggi noted

his plans to request Public Works Department personnel to assist in closing the warming house in the evenings rather than hiring a skating guard to perform this function.

Commissioner Anderson motioned to adjourn the meeting. Commissioner Higgins seconded, which upon voice vote, was unanimously approved without dissent, and the meeting adjourned at 6:57 p.m.

Respectfully submitted,

Brad Burke
Park District Secretary