

**MINUTES OF A REGULAR MEETING OF THE  
KENILWORTH PARK DISTRICT BOARD HELD AT THE VILLAGE HALL,  
419 RICHMOND ROAD, AT 5:00 P.M. ON THURSDAY, NOVEMBER 2, 2009.**

Park District President Thomas Feeney called the meeting to order at 5:01 p.m., and the Secretary called the roll as follows:

Present:	Thomas Feeney Chip Kenyon Jason Hanold	President Commissioner Commissioner
Absent:	Richard Peterson Heidi Higgins	Commissioner Commissioner
Others Present:	Brad Burke Lou Maggi Maryann Van Dyke Mary Cole Jack Pressman Kelly Mangel Debby Killion Lisa Lucenti Georgia Heisinger	Secretary Superintendent Finance Administrator Mr. Burke's Secretary 245 Cumnor Road 512 Brier Street 515 Cumnor Road 411 Ridge Road 544 Exmoor Road

The minutes of the October 1, 2009 meeting were placed before the Park District Board. **Commissioner Hanold made a motion to approve the minutes. President Feeney seconded the motion, and upon a voice vote the minutes were unanimously approved as presented.**

Secretary Burke reviewed the October bills, and noted the bills were fairly standard and included payment for a new pick-up truck in the amount of \$19,998.00. President Feeney made a motion to approve the bills. Commissioner Hanold seconded the motion and the bills were unanimously approved.

President Feeney said the next agenda item is a request by the Girl Scouts. Georgia Heisinger, troop leader, asked for Park District permission for the Girl Scout Troop to pursue renovation of the scoreboard at PeeWee Park for their silver award project. Mrs. Heisinger noted the Troop would like to give the board a face lift by putting a roof on the structure. Drawings are currently in development, and Mrs. Heisinger noted she planned to present these at the Park Board at their meeting next month. The Board unanimously approved the request.

Next, Kelly Mangel and Jack Pressman made a request for the use of the Village House for a karate program. The intent would be to hold two class sessions weekly. Mrs. Mangel and Mr. Pressman indicated the classes would be part of a for profit program. Jack Pressman said he founded the Karate Club and was a former captain of the U.S.

team. Mr. Pressman noted he does not own the program; however, it is the Fonseca Martial Arts program, and Mr. Pressman would like to extend it to Sears School students. Mr. Pressman noted the program is sanctioned by the U.S. Olympic Committee.

Commissioner Hanold asked what times and days of the week they would like to hold their class. Jack Pressman said it would be preferable to hold two classes back to back on a single day each week. Mr. Pressman noted plans are to offer a kindergarten class and an older student's class. The total class time each week would be two hours on a single day.

Commissioner Kenyon asked when they would like to start classes. Jack Pressman said in January. Commissioner Kenyon asked if the floor surface is appropriate. Mr. Pressman said they would bring in puzzle mats for the class. Kelly Mangel asked about storage for the mats. Superintendent Maggi said he would have to learn more about the mats to determine if there is adequate room to store them at the Village House in between the weekly classes.

Commissioner Hanold said it is a phenomenal program. A general discussion about the request and scheduling classes followed.

Commissioner Kenyon asked how they would communicate about the program to Sears School students. Jack Pressman said they plan to hold demonstrations in the classrooms and distribute handouts.

Kelly Mangel asked Mr. Pressman about the size of each class. Mr. Pressman said he anticipated 16 to 18 students in each class.

Ms. Mangel went on to say the Village House would be a good location because it is easily accessible and close to the school. She said the biggest concern will be limiting the class size. Commissioner Kenyon said that will be a problem. Mr. Pressman said he did not want to eliminate students. He felt enrollment could be controlled with a lottery or by adding another location or possible additional date. He discussed the advantages of the program. Kelly Mangel said the program is amazing from a developmental aspect.

Commissioner Hanold restated that they would need to consider possibly obtaining another location if the numbers of interested student is big.

Debbie Killion said to remember about Scamper Night rehearsals in January. Secretary Burke said they may not be able to start their program until February.

Commissioner Kenyon said it appears there is a consensus among the Park Board that this request is approved, but the applicant needs to check with the Girl Scouts about the Scamper Night rehearsal schedule in January prior to promoting the program.

Secretary Burke asked if the karate program is a school-sponsored program and indicated his inquiry related to who would be insuring the program and participants. Kelly Mangel said if the school would consider the program a club sport. Jack Pressman said it is a martial arts school and they will provide insurance. Mr. Pressman explained how the national association facilitates providing insurance for participants.

Kelly Mangel asked if they needed to come back to another Park Board meeting. The Board said no. Secretary Burke said they can work with staff on scheduling the use of the Village House.

Secretary Burke asked about the fee. The Board set the fee at \$50.00 per day of usage. Mr. Pressman and Ms. Mangel said they would plan to cover the Village House rental fee in the amount they set for their fee to the participants.

Commissioner Kenyon said the next item for discussion is the Audit. President Feeney asked about the fraud letters sent out by the auditors. Finance Administrator Van Dyke explained the fraud letters and noted this is a standard audit letter sent out to all Park Board members and staff affiliated with the Park District.

Secretary Burke reviewed the Kenilworth Park District Annual Financial Report and noted the report is similar to last year. In terms of the Management Letter submitted by the auditors, segregation of duties is mentioned again this year; however, this comment is expected to appear annually due to the limited staff size.

Finance Administrator Van Dyke said there are no new recommendations since last year. She explained some of the items on the management letter. She said there is a new requirement which is an accrued liability for retired persons who are still on the Park District's and Village's insurance.

Secretary Burke said retirees pay the full cost of their insurance, but in an actuarial valuation, it drives the cost up. The cost of allowing retirees to stay on the Village's health insurance program is a liability that will have to be reported in future audits.

There were no other questions or comments on the annual financial report.

**Commissioner Hanold made a motion to accept the audit. Commissioner Kenyon seconded the motion, and the audit was unanimously accepted.**

Next, Secretary Burke introduced a resolution estimating the amount of property taxes needed. Secretary Burke noted this resolution is required annually as part of Truth in Taxation requirements, and noted the resolution basically states the Park District will not exceed the tax cap. Secretary Burke noted growth is accounted for, but it is conservative.

**President Feeney made a motion to approve the resolution. Commissioner Kenyon seconded the motion, and the resolution was unanimously approved.**

Secretary Burke told the Board that he and Superintendent Maggi had met with Ken Mroc to map out the documents and specs that would be needed for Townley Field improvement . Secretary Burke said he anticipated bringing documents to the Board at their January meeting. Secretary Burke reported that Mr. Mroc had said it was a good time of the year to have contractors provide quotes on proposed projects since it is slower now.

Commissioner Hanold reported on the basketball program. He said he had met with Commissioner Peterson and Kristin Casas. Secretary Burke said he would send last year's flyer electronically to Commissioner Hanold for him to revise so the document could be available to distribute by the school.

Superintendent Maggi reported on his activities, saying they were pretty routine. He and his crew were doing fall clean up. They had the hockey rink scheduled to be erected before Thanksgiving. Superintendent Maggi asked the Park Board what they would like him to do with the old truck since he had received his new truck. Secretary Burke explained that the Northwest Municipal Conference public auction may be an option if the Board wished to dispose of the vehicle in that manner or the District could solicit sealed bids. Superintendent Maggi said the Village had bought the last old truck to have as a spare. No decision was made as to the route for disposal of this surplus vehicle at this time.

President Feeney made a motion to adjourn. Commissioner Kenyon seconded the motion, and the meeting was adjourned at 5:40p.m.

Respectfully submitted,

Mary Cole