

VILLAGE OF



KENILWORTH, ILLINOIS

**Committee of the Whole Meeting  
February 2, 2009**

The Village of Kenilworth, Illinois Finance Committee of the Whole meeting in the Village Hall was called to order by Village President Fred G. Steingraber at 6:30 pm on February 2, 2010. Village Clerk Scott Lien called the roll, as follows:

<b>Present:</b>	Fred G. Steingraber	President
	Robert Hastings	Trustee
	James Hughes	Trustee
	Thomas Terrill	Trustee
	Robert Smietana	Trustee
	Michael Thomas	Trustee

<b>Absent:</b>	Stephen Hoopes	Treasurer
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***A quorum was present.***

***Others Recorded as in Attendance:***

<i>Village Officials</i>	Bradly J. Burke	Manager, Deputy Clerk
<i>And Staff</i>	John Petersen	Chief of Police
	May Ann Van Dyke	Finance Administrator

**Approval of Minutes**

Village President Steingraber opened the meeting by requesting approval of the draft Minutes of the Finance Committee of January 6, 2010. *Trustee Hughes moved and Trustee Terrill seconded, to approve the January 6, 2010 Finance Committee Meeting Minutes.* Several corrections were made. **The Minutes of the January 6, 2010 Finance Committee Meeting were approved, by voice vote, as amended.**

**Review and Discussion of Preliminary Budget for Fiscal Year 2010-2011**

Village Manager Burke made a presentation to the Trustees outlining various elements of the proposed 2010-2011 budget. Manager Burke noted, consistent with recent years, department heads were asked to adhere to a zero based budgeting concept. Additionally, Mr. Burke noted he gave direction to department heads to include only necessary capital improvements in their respective budgets and hold operational costs at current levels while the Village proceeds to develop a plan to educate the community about the financial challenges the Village faces and the limited options available for increasing revenue.

The proposed draft budget estimates General Fund Expenditures for 2010-2011 of \$4,755,422.00, a 7.1% increase over fiscal 2009-2010. This rise in expenditures is primarily due to an increase in charges related to the second year increase in the refuse/recycling contract as well as various capital expenditures included in the General Fund budget.

Village Manager Burke noted the proposed General Fund operating budget is contingent on three assumptions: (1) short-term bond financing, (2) an increase in vehicle sticker fees and (3) a transfer of refuse user fees from the Village's operating budget to the individual homeowner.

Village Manager Burke noted the proposed General Fund budget includes the transition from paying for waste removal services partially via property taxes and partially via user fees to a pure individual user fee basis. Transitioning to a user fee basis is expected to result in an annual increase in refuse/recycling collection services to homeowners of \$408.00. Additionally, Village Manager Burke noted the proposed Water Fund budget includes an increase in the water rate to \$5.85/100 cubic feet of water consumed.

Trustees expressed the need to communicate the proposed water rate increase and change in refuse fees and vehicle sticker rate to residents through the President's Letter

In closing, President Steingraber asked Trustees to contemplate the budget as proposed and weigh any other options available to address the Village's continued budget shortfall and long-term capital needs. Village President Steingraber noted the next meeting on the proposed budget is a Committee of the Whole meeting scheduled for Tuesday, March 2, 2010. President Steingraber noted after the March 2, 2010 meeting, he hopes the Village Board will be prepared to proceed to public hearing on the proposed budget.

There being no further business, Trustee Terrill moved to adjourn the meeting, Trustee Hughes seconded and the meeting concluded by voice vote at 8:11 PM.

Respectfully submitted,

Scott Lien  
Clerk

Bradly J. Burke  
Deputy Clerk