

**MINUTES OF A REGULAR MEETING OF THE BOARD OF TRUSTEES  
OF THE VILLAGE OF KENILWORTH, ILLINOIS HELD AT THE VILLAGE HALL,  
419 RICHMOND ROAD AT 7:30 PM MONDAY, NOVEMBER 14, 2005**

The regular meeting of the Board of Trustees of the Village of Kenilworth, Illinois was held at 7:30 pm on Monday, November 14, 2005 at the Village Hall. In the absence of Clerk Robert A. Hastings, Deputy Village Clerk Max Slankard called the roll, as follows:

<b>Present:</b>	T. Tolbert Chisum Jacquelynn Bossu Cristy Laier W. John McGinnis Craig A. Miller Katie Dold White	President Trustee Trustee Trustee Trustee Trustee
<i>Other Village Officials and Staff Present</i>	Max Slankard John Peterson Barb Adams	Manager, Deputy Clerk Police Chief Legal Counsel
<i>Village Residents Present</i>	Ray Drexler Bill Folland Reid Wettersten Elizabeth Bannon Kathy Barnett Curtis Barnett Sally Hagan David Joyce John Ferguson George Gerstman Kenner Davis Ken Davis A. Bingham Seibold Nancy Seibold Pat Babb Cameel Halim Nefrette Halim Robert Smietana Rick Cooper	111 Kenilworth Avenue 304 Melrose Avenue 631 Melrose Avenue 328 Raleigh Road 626 Wayland Avenue 626 Wayland Avenue 260 Oxford Road 534 Wayland Avenue 201 Sheridan Road 219 Sheridan Road 716 Kent Road 716 Kent Road 233 Sheridan Road 233 Sheridan Road 349 Ridge Road 533 Roslyn Road 533 Roslyn Road 336 Warwick Road 414 Warwick Road
<i>Others Present</i>	NONE	

The minutes of the October 11, 2005 meeting were presented for review and approval. Trustee Miller moved that the minutes be approved as presented, Trustee McGinnis seconded, and the *minutes were approved by all Trustees present* by voice vote.

**Village President** – T. Tolbert Chisum

President Chisum announced that Trustee James D. Wilson had tendered his resignation from office, effective November 11, 2005. Having considered this vacancy, President Chisum introduced the nomination of Robert Smietana to fill the vacancy in office and serve the balance of former Trustee Wilson's term. Trustee McGinnis made a motion to appoint Robert Smietana as Village Trustee. Trustee White seconded the motion. The motion was unanimously approved by voice vote. President Chisum administered the oath of office to Trustee Smietana, who was present and was seated on the Board.

Next, President Chisum reported that Village Treasurer Peter Dyson had tendered his resignation from office, effective November 14, 2005. Having considered this vacancy, President Chisum introduced the nomination of Richard Cooper to fill the appointed position. Trustee McGinnis made a motion to appoint Richard Cooper as Village Treasurer. Trustee White seconded the motion. The motion was unanimously approved by voice vote. President Chisum administered the oath of office to Treasurer Cooper, who was presented and was seated with the Board.

President Chisum announced that Village Prosecutor Weppler was not in attendance.

Next, President Chisum brought up the issue of refunding building permit fees for 157 Kenilworth Avenue. He said the Village agreed to return the unspent fees. There were some expenses incurred by the Village in the processing of the permit, which will not be refunded. President Chisum went on to say he had attended the Saturday gathering at 157 Kenilworth Avenue to congratulate Mr. Halim, and said it was an example of the Village working in support of all parties. President Chisum thanked Mr. Halim. Trustee Laier made a motion to authorize the Village Manager to refund the permit fees. Trustee Bossu seconded the motion, and a roll call vote was taken.

Aye	Laier, Bossu, McGinnis, White, Smietana, Miller
Nay	NONE
Abstain	NONE

President Chisum declared the motion carried 6-0 and the *Village Manager authorized to refund the permit fees.*

**Building, Planning and Zoning Committee** Manager Slankard  
Manager Slankard gave the report for the Building, Planning and Zoning Committee. He presented the monthly building permit report, with permits reported at \$844,097.36. He noted that the Committee will next meet on November 29 to continue with their work, and will host a public forum on December 1 regarding design review. The Building Review Commission will meet on December 14 to consider the demolition applications for 112 Oxford Road and 315 Essex Road.

**Village Manager** – Max Slankard

The Village Manager introduced for approval a contract with Urban Forest Management for forester services relating to the Tree Preservation Ordinance. The pricing of the services is consistent with that which is included in the Ordinance. Trustee McGinnis made a motion to approve the contract. Trustee Bossu seconded the motion. A roll call vote was taken.

Aye	McGinnis, Bossu, White, Smietana, Miller, Laier
Nay	NONE
Abstain	NONE

President Chisum declared the motion carried 6-0 and the *contract with Urban Forest Management was approved.*

Next, Manager Slankard introduced for approval a financial services consulting agreement with Steve Driscoll. Mr. Driscoll has been providing services relating to financial operations for the past few months. The agreement formalizes the arrangement. Resident Gerstman asked how much the service will cost. President Chisum said \$1,000 per month is the estimate. Trustee Miller made a motion to approve the agreement. Trustee White seconded the motion. A roll call vote was taken.

Aye	Miller, White, McGinnis, Bossu, Smietana, Laier
Nay	NONE
Abstain	NONE

President Chisum declared the motion carried 6-0 and the *agreement with Steve Driscoll was approved.*

Manager Slankard reported that he and Trustee Laier had met with representatives of IDOT regarding the Green Bay Road maintenance agreement. IDOT had indicated little flexibility in the proposed agreement with respect to cost reimbursement or terms. IDOT will be submitting revised language that allows the Village to opt out of the agreement following a notice period. Manager Slankard noted that in the days after the meeting, IDOT crews had patched potholes on Green Bay Road. He will report further at the next meeting.

Manager Slankard reported on the recent filming of the movie "Flags of Our Fathers" in Kenilworth on October 30, 2005. The shoot went well and seemed to be enjoyed by residents. The Village took in fees from the production of \$6,750.

**Community Affairs Committee** W. John McGinnis, Chair

The Ad Hoc Committee has met to review hardship provisions, bonuses and incentives for houses. The Committee hopes to finish that discussion at its meeting tomorrow night. The Committee will also hear a presentation by the Landmarks Preservation Council of Illinois, and will continue discussion of real estate riders.

**Finance Committee** Craig A. Miller, Chair

Trustee Miller for the Finance Committee reviewed the monthly expenses. Payables were in the amount of \$143,293.36. Following a review of the significant items of expense, Trustee Miller moved to approve the payables. Trustee McGinnis seconded the motion, and a roll call vote was taken.

Aye	Miller, McGinnis, White, Bossu, Smietana, Laier
Nay	NONE
Abstain	NONE

President Chisum declared the motion carried 6-0 and the *payables for October were approved.*

Trustee Miller reviewed the revised layout of the financial update in the Board packet, noting that cash will float up and down. He noted the average IPTIP return for the month at 3.597, and moving forward the Village will use the Bankrate.com national average for jumbo money market accounts for purposes of a comparison.

Next, he introduced Resolution 2005-13 Estimating Amounts to be Raised by Ad Valorem Taxes. Trustee Miller reviewed the estimate, which will be the basis for the tax levy ordinance next month. The estimate is based upon CPI which is at 3.3% and a calculation of a percentage for growth, which in total amounts to less than 5%, or an estimate of \$2,443,836. This figure will be limited by the County when they undertake the cap calculation next year. Trustee Miller made a motion to approve the Resolution. Trustee McGinnis seconded the motion, and a roll call vote was taken as follows:

Aye	Miller, McGinnis, White, Bossu, Smietana, Laier
Nay	NONE
Abstain	NONE

President Chisum declared the motion carried 6-0 and *Resolution R2005-13 was approved.*

Trustee Miller reviewed the Finance Committee meeting last week. He said to expect higher expenses, with on target revenues. With the amount of work being done by the committees, Village legal expenses are at budget after only six months. His committee is meeting again before the next Board meeting, and will try to report back to the Board with an adjusted budget figure. Chairman McGinnis asked if the balance of expenses were in line. Trustee Miller said by and large yes, with some administrative expenses fluctuating up and down. Spending on professional services is not yet done. He needs the committee's to look at a 3 to 5 year planning process. President Chisum asked if there was a budgeted amount in place for re-writing the zoning code. Trustee Miller said there was. Trustee Bossu clarified that some money was budgeted for the Comprehensive Plan. The Village Manager advised that money had been allocated for a significant re-writing of the zoning ordinance, as well as for the development of the Comprehensive Plan. President Chisum asked what the time line is for a draft budget

for 2006 budget. Trustee Miller felt the Finance Committee would need information in January. Trustee Laier asked for a framework for the committees to follow. Trustee Miller said we can do one. The first piece is looking at the annual operating expenses and if anything unusual is coming, then looking at capital equipment and improvements. Trustee Laier said we will be looking to Manager Slankard for the format. Trustee Bossu said on the water fund, it would help to see the interest allocation. Trustee Miller said the audit has the interest figure. President Chisum said Trustee Miller will coordinate with Manager Slankard for the form.

Trustee Miller then reported that his committee had talked about Requests for Proposals for Audit Services, because the Village has used Selden Fox for many years. Chairman Miller said the Finance Committee had received draft RFP's, which are pretty straight forward. Trustee Miller said the Committee is also looking at banking services. Manager Slankard commented that Resident Ken Davis dropped off information relating to the banking services which was helpful.

#### **Police and Fire Committee** – Katie Dold White, Chair

Trustee White for the Police and Fire Committee reported that the police department handled 584 calls, of which 3 were Part 1 and 1 was Part 2. The Department conducted a child safety seat installation day which turned out to be a good event, and residents were pleased. The Committee has met and considered parking restrictions for Warwick Lane and portions of Oxford Road. Trustee White made a motion to implement parking changes, changing Warwick Lane to Resident Only 8am to 10am, and Oxford Road, from Leicester to Warwick, Resident Only 8am to 10am on the south side, and No Parking on the north side. Trustee White made a motion for the Board to approve the changes. Trustee Bossu seconded the motion which was unanimously approved 6-0 by voice vote.

Trustee Bossu asked what streets are left that have not been regulated. Trustee White said Abingdon, Robsart, and a small piece of Cumnor Road. She added that the Police Department did a fantastic presentation on Emergency Operations Planning at her last committee meeting. She reported Chief Peterson has copies available.

#### **Water and Electricity Committee** – Jackie Bossu, Chair

Trustee Bossu reported that the average water pumpage day for the month was 453,000 gallons. The total pumpage for the month was the same as last October, and 0.1 million gallons above the average for the last 10 years. Trustee Bossu also reported that all street lights had been repaired, and Manager Slankard is in contact with ComEd regarding the next steps.

#### **Streets, Drainage and Public Works** – Cristy Laier, Chair

Trustee Laier reported that her committee met 10 days ago and discussed Green Bay Road, revisited the curb policy, and discussed the Skokie Ditch. The Committee affirmed its decision of a year ago to not allow the installation of curbs on a one by one basis. The Committee looked at the culvert situation on the Skokie Ditch. She attended

a stormwater management council meeting at which MWRD was in attendance. The Committee considered whether additional culverts should be permitted to enclose the Skokie Ditch. While the Committee pursues additional technical and regulatory information, the Committee recommends that additional culverts not be allowed. She commented that she was happy to have Chuck Stewart, the forester, on board. She had met with Mr. Stewart, Jane Drexler from the Park District and Public Works Superintendent Iggy Fiorentino to review tree planting in the Village. She would like to work towards the development of a parkway tree inventory, to assist in the development of a parkway tree planting plan. Mr. Fiorentino will undertake a portion of the inventory, and the tree trimming contractor for this winter will be asked to assist as well.

**Village Treasurer** – Richard Cooper

There was no report from the Treasurer.

**Village Legal Counsel** – Barbara A. Adams

Attorney Adams reported that she been working on design review and contracts, and had distributed an update to the Board on the Kelo case.

**Additional Comments**

Trustee McGinnis said it would be nice to recognize the contributions of Jim Wilson and Peter Dyson.

Manager Slankard discussed parkway plantings. He said there are two issues, one being intersection clearance, and the other is other parkway plantings. He reported that he has served in communities that allow plantings on the right of way, subject to execution of hold harmless agreements, while other communities prohibit such plantings. Trustee Laier said some residents feel it is unfair that they are denied permission, while others in the community just do it. Trustee Bossu said it can be tricky, especially when someone is replanting material.

President Chisum asked that the Community Affairs Committee consider this issue prior to the next Board of Trustees meeting.

Resident Curtis Barnett asked if the new Trustee assumes all the offices of the former Trustee. President Chisum said the Board is thinking and working on the Committee assignments, which will be dealt with at the December Board meeting.

Next, Mr. Halim thanked the Board and the community regarding 157 Kenilworth Avenue. He said so many people contributed. He thanked the Village President and the Board of Trustees. He said Kenilworth had been divided, and he feels there was a lack of leadership looking back. Since there has been a new Board, there has been the excitement of a real democracy. He called for unity in the Village.

Next, Trustee Laier made a motion to adjourn. Trustee White seconded the motion which was unanimously carried.

Respectfully submitted,

Max Slankard  
Deputy Village Clerk