

**MINUTES OF A REGULAR MEETING OF THE
KENILWORTH PARK DISTRICT BOARD HELD AT THE VILLAGE HALL,
419 RICHMOND ROAD, AT 5:00 P.M. ON THURSDAY, JUNE 11, 2009.**

Park District President Thomas Feeney called the meeting to order at 5:06 p.m., and the Secretary called the roll as follows:

Present:	Thomas Feeney	President
	Heidi Higgins	Commissioner
	Chip Kenyon	Commissioner
	Jason Hanold	Commissioner
	Richard Peterson	Commissioner
Others Present:	Brad Burke	Secretary
	Lou Maggi	Superintendent
	Mary Cole	Mr. Burke's Secretary
	Debby Killion	515 Cumnor Road
	Lois Stanley	167 Sheridan Road
	Kimberly Fornek	Pioneer Press

The minutes of the May 6, 2009 meeting were placed before the Board. Commissioner Hanold made a motion to approve the minutes. Member Kenyon seconded the motion and the minutes were unanimously approved as presented.

Secretary Burke reviewed the May bills. He noted the format was changed to account for unreconciled bank statements. He said there were no out of the ordinary bills and the Park District was running close to budget. Commissioner Hanold asked about the summer camp checks. Secretary Burke explained the checks were for various entertainers for the camp, and payment was being requested at this time so there would be no delay for payments during the period between Park Board meetings. Commissioner Higgins asked if there were any new entertainment acts planned for this summer. Secretary Burke responded he believed the two Co-Directors of the camp had retained a new dog act.

President Feeney made a motion to approve the bills as presented. Commissioner Peterson seconded the motion, and the bills were unanimously approved.

Next Secretary Burke explained the prevailing wage ordinance the District is required to pass annually in June. Commissioner Hanold made a motion to approve the ordinance. Commissioner Peterson seconded the motion, and a roll call vote was taken as follows:

Yea:	Higgins, Kenyon, Peterson, Hanold
Nay:	None
Absent:	None
Abstain:	None

The ordinance was unanimously approved 4-0.

Secretary Burke said due to recent trends in various investment tools, the Illinois Municipal Retirement Fund (IMRF) is projecting significant increases in the Park District's IMRF contribution for the coming year. Secretary Burke referred to a memorandum distributed to the Park Board and explained how IMRF had lost over 25% of its funds this past year, and how all public agencies with employees who participate in IMRF are receiving notices of increased contribution amounts. Secretary Burke, explained IMRF is proposing two options for agencies to choose from to determine the contribution rate for the coming year. One option is a phase-in method whereby the Park District would be able to increase the contribution in increments over several years. Both Finance Administrator Maryann Van Dyke and Secretary Burke recommended the Park Board elect to not choose the phase-in method, which puts the District at risk of incurring more cost in the long run. Secretary Burke noted the draft budget is built around not phasing-in the IMRF contribution and implementing a contribution based upon IMRF actuary-derived rates. A discussion of the IMRF contribution amount followed and commissioners generally agreed not pursuing the phase-in method which minimizes the risk for more increases in subsequent years.

President Feeney made a motion for the Park District to not do the phase-in method for the increase in the Park District's IMRF contribution and use the IMRF actuary calculated contribution rate. Commissioner Peterson seconded the motion which was unanimously approved.

Secretary Burke discussed the draft budget. He said the budget hearing notice had been published for the Park District Board's regular June meeting date, but then the hearing was cancelled due to lack of a quorum available for the June 4, 2009 date. Secretary Burke noted he intends to republish notice of the hearing on the Park District budget for the July 9, 2009 meeting date. Secretary Burke proceeded to review the proposed budget and noted one major trend found throughout the budget document reflects an adjustment in Park District staff salaries. Secretary Burke explained the Park District salaries have slipped below those of neighboring communities, and the draft budget contemplates a 10% increase to bring the salaries in line with the external market. Secretary Burke noted such an increase is needed to aid in retaining good employees. Secretary Burke went on to explain other major changes in the proposed budget and noted football camp has been eliminated from the Recreation Fund because the camp is now hosted by a different entity. He also noted there was no revenue or expenditures for lacrosse reflected in the proposed budget because it is currently contemplated to be run by a private company.

Secretary Burke continued with a presentation on the proposed budget and noted line items for professional services and equipment have been increased to reflect the potential use of Ken Mrock for consulting services as well as new equipment for Townley Field maintenance. Secretary Burke said under Building and Grounds, money is allotted for bike path and Memorial Garden improvements. Superintendent Maggi

said a fence fell down at Memorial Garden and needs to be repaired, and funds for this cost have also been included in the proposed budget.

Secretary Burke went on to say \$80,000 more is needed in the budget if the Board decides to sod Townley Field. He said \$66,000 could be drawn from reserves in the Recreation Fund which would still leave 2/3 of a year's worth of funds in reserve.

Superintendent Maggi noted the budgeted amount for tree trimming had been bumped up \$3,000 because the Emerald Ash Borer has been found in town.

Commissioner Hanold asked how much the proposed new Park District vehicle would cost. Superintendent Maggi said he anticipates the new vehicle costing around \$30,000. Secretary Burke said \$32,500 had been included in the budget for this expenditure. Superintendent Maggi said they need a new vehicle, and the advantage is that the mileage would be lower on the old vehicle which would produce a greater value at auction.

Secretary Burke suggested the Park Board may want to consider if part of the cost of sodding Townley Field could come from the Storch Fund if the Storch family approves.

Secretary Burke said no action on the proposed draft budget is necessary tonight; however, this issue would be included for approval at the July Park Board meeting.

Commissioner Higgins thanked Secretary Burke for his hard work on the budget. She then said the orientation for summer camp is the next day, Friday, June 12th at the Village House at 9:00 am. Secretary Burke said camp starts on Monday, the 15th. He said he had one request for reimbursement of the camp fee, which came from a family who has had a relative, who resides out of the area, that has fallen ill and the children will not be able to attend camp. Commissioner Higgins made a motion to approve the refund request. Commissioner Hanold seconded the motion, and the refund was unanimously approved.

Commissioner Peterson reported that the T-Ball Program had gone very well. He said he received a request for use of Townley Field at the end of summer for a softball game held by a few Kenilworth families jointly. He asked if Mr. Mrock was going to get some compensation for his time. President Feeney said the topic of payment to Mr. Mrock was covered at the last meeting.

President Feeney asked when the new equipment would be purchased. Secretary Burke said after the budget is approved.

President Feeney asked about a Townley Field usage schedule. Secretary Burke said he is getting information from other communities about how they schedule their play fields.

Next, there was general discussion of the Townley Field improvement fund raising letter. President Feeney said residents need to know the donations would be kept just for Townley Field. Commissioner Higgins talked about engraved pavers around the field so people would be recognized for their donations.

Secretary Burke asked if the Board wanted the letter to get mailed out quickly. Commissioner Hanold thought it would be good to create a Townley Field Improvement Task Force. Secretary Burke said he would use the suggestions made by the Board at this meeting and work to get the letter out soon.

Lois Stanley said the Beautification Committee has a fund raiser in December. She thought maybe someone should approach the Beautification Committee about donating funds for field improvements. She also suggested talking to the booster club for possible funds. She thought users of the field should pay more.

A discussion of field usage followed, and it was agreed Commissioner Higgins, Secretary Burke and Superintendent Maggi will meet with representatives of Sears School to discuss Townley Field and see if some help is available from the School.

Superintendent Maggi reported that he and his crew have not done much in Townley Field. Crews have been active and all the usual spring flowers were planted and the parks fertilized. Superintendent Maggi noted the staff is still treating Pee Wee Park with organic materials, but they are going to use chemicals at the fence line to get the weeds in this area under control. Commissioner Peterson suggested flagging the field when they use chemicals. Superintendent Maggi said they are required to put up signs when they use chemicals. He said the turf at Pee Wee is weedier but he has not received any complaints.

Next, President Feeney said the Plan Commission is being redesigned, and asked if anyone on the Park Board is interested in serving on the Plan Commission. He said the Plan Commission is working on the development of Green Bay Road. Secretary Burke noted in recent years the Park Board President has served as an ex-officio member of the Plan Commission. Secretary Burke noted it was important to have the Park District represented during the time when the Kenilworth Comprehensive Plan was being developed; however, now that the focus has shifted to the business district a question has been raised if the Park Board wants to be on the Plan Commission. President Feeney expressed his opinion it is a wonderful idea to streamline the Plan Commission. Commissioner Peterson expressed his opinion the Plan Commission did not need a Park Board representative. A general discussion followed. Commissioner Hanold asked if something discussed by the Plan Commission was relevant to the Park Board, would there still be space for a Park Board representative. Secretary Burke said the Plan Commission would want to keep the Park Board apprised of issues that may affect the District and a representative would be invited and encouraged to attend meetings dealing with issues that directly affect the Park District. It was the unanimous consensus of the Park Board the District did not need a representative on the Plan Commission.

Commissioner Higgins made a motion to adjourn. President Feeney seconded the motion, which was unanimously carried, and the meeting adjourned at 5:50 p.m.

Respectfully submitted,

Mary Cole