

**MINUTES OF A REGULAR MEETING OF THE  
KENILWORTH PARK DISTRICT BOARD HELD AT THE VILLAGE HALL,  
419 RICHMOND ROAD, AT 5:00 P.M. ON THURSDAY, JULY 10, 2009.**

Park District President Thomas Feeney called the meeting to order at 5:07 p.m., and the Secretary called the roll as follows:

Present:	Thomas Feeney Heidi Higgins Richard Peterson	President Commissioner Commissioner
Absent;	Chip Kenyon Jason Hanold	Commissioner Commissioner
Others Present:	Brad Burke Lou Maggi Mary Cole Debby Killion Lois Stanley Eileen Madigan	Secretary Superintendent Mr. Burke's Secretary 515 Cumnor Road 167 Sheridan Road 353 Melrose Avenue

The minutes of the June 1, 2009 meeting were placed before the Board. Commissioner Higgins made a motion to approve the minutes. Commissioner Peterson seconded the motion and the minutes were unanimously approved as presented.

Secretary Burke reviewed the June bills. He said there was a list of the month's expenditures only since the budget was not yet approved. Secretary Burke also noted a payment to PDRMA for liability insurance and the final payment to the Kenilworth Traveling Basketball Program for expenses. Secretary Burke noted there were also some reimbursements for some summer camp expenses. The total for June bills was \$43,702.81.

President Feeney made a motion to approve the bills as presented. Commissioner Peterson seconded the motion, and the bills were unanimously approved.

Secretary Burke reported staff had republished the Public Hearing Notice for the budget due to the rescheduling of the previous month's meeting. Secretary Burke reported the proposed Fiscal Year 2009-2010 budget reflects revenues down 2% and expenses increasing by 16.8%. The decrease in revenues was due to some recreation programs, namely football camp and lacrosse, not being affiliated with the Park District anymore. He said the budget included a salary range adjustment increase for Superintendent Maggi and his crew to keep their salaries in line with the market for similar positions in the area. Secretary Burke also said there was \$12,000 allotted for professional services, in particular with reference to Townley Field, although Ken Mrock's proposal for consulting services was lower. There could be other professional services needed

as field improvement project progresses. Secretary Burke pointed out the costs for new equipment included in the proposed budget. He said the equipment would be utilized for Townley Field maintenance, but also may be used in all the Village's parks. Other improvements in the budget are asphalt for one portion of the bike path, new flooring for the Village House and fence repair at Ware Park. A new park vehicle was also in the budget. Secretary Burke said if the Board goes through with improving Townley Field, there is \$18,000 from the budget, \$20,000 from the Storch Fund and a \$60,000 balance in the Recreation Fund that would be utilized to offset the cost of such a project.

Commissioner Peterson asked how long the new equipment included in the proposed budget is expected to last since it is an outlay of \$9,800. Superintendent Maggi responded he expected the equipment to be in the Park District's fleet for at least the next 10 to 15 years.

Lois Stanley asked how much the equipment would cost. Secretary Burke replied the total for all proposed field maintenance equipment is \$17,000, which excludes the pickup truck.

Superintendent Maggi said the Park District replaces its truck approximately every 10 years. He noted the old truck has some problems and the plow has problems as well.

President Feeney made a motion to approve the budget. Commissioner Peterson seconded the motion, and the budget, with the addition of \$20,000 from the Storch Fund and use of Recreation Fund reserves for a Townley Field improvement project, was unanimously approved 3-0.

Next, Secretary Burke pointed out the report on Little Springs included in each Commissioners' packets. It being only three weeks into camp, the focus should be on revenues. He noted the program enrollment is somewhat down, and the directors have adjusted their staffing.

Commissioner Higgins said she had gone over to Sears School and checked out the summer program. She said she believed there are some pay issues, and it was her understanding some of the camp staff are being paid incorrectly. She reiterated the pay categories and said the directors had been given the pay schedule set up by the Park Board. Secretary Burke said he and Finance Administrator VanDyke were planning to meet with the directors to discuss compensation for the camp employees. Commissioner Higgins volunteered to help in any way. President Feeney said some of the problems may just be due to some of the camp staff falling through the cracks. Commissioner Peterson asked if there was a pay history.

Then Secretary Burke discussed the Surman letter included in their packets. The letter states that the Surmans had two children enrolled in camp who only went for two days due to construction issues at the school. Secretary Burke said staff all talked with Mrs. Surman prior to registering for camps but, in light of her concerns, feels staff should have advised her not to enroll her children.

Commissioner Peterson made a motion to refund the camp fees to Mr. and Mrs. Surman. Commissioner Higgins seconded the motion which was unanimously carried.

Commissioner Peterson asked if any other resident had problems with the construction. Secretary Burke said no not that he was aware, but noted the school is performing some asbestos remediation/floor tile removal within the school building. The area where this work is taking place is not near where camp activities are being held. Secretary Burke said Director Nicole Speropoulos had spoken with the workers before camp and felt comfortable with what was going on. Everything is being double bagged and removed from the school after camp is over for the day. Commissioner Peterson expressed his concern the District does not want to see a large amount of refunds. Secretary Burke said the district has received a handful of inquiries from residents wanting to extend their childrens' enrollments into the second three week session. President Feeney asked if that was possible. Secretary Burke said Director Wendy Groesch had agreed to the increased enrollment for the second half of the camp.

Secretary Burke said the letter soliciting donations for Townley Field Improvements was next on the agenda. He said he has been so tied up with electrical power issues that he was unable to get this letter out, but it will go out very soon.

He said he had a call from Elena of AYSO about field scheduling. He said AYSO has practices from 5 to 7 on Fridays and 8 to 4 on Saturdays. He noted there is a conflict with girls' lacrosse in the spring and noted he planned to talk to Commissioner Kenyon about this apparent scheduling concern.

Commissioner Higgins said AYSO should have the field for the times requested and in accordance with past practice. Commissioner Peterson asked if anyone had talked to Ken Mrock about field scheduling. He said there may be a time when the field is not available at all if it goes under construction. Commissioner Higgins reiterated that AYSO should have their requested time. The Board was in unanimous agreement to inform AYSO they were permitted to use the field for practices and games on Friday evenings from 5:00 pm to 7:00 pm and on Saturdays from 8:00 am to 4:00 am.

Commissioner Peterson asked what the status of discussions with Ken Mrock was. Commissioner Higgins said the Park Board needs to let him know what is next. Secretary Burke said Mr. Mrock can develop bid documents for the Park District and staff will reach out to him to set up a planning meeting to develop a scope of work for Townley Field for review by the Board prior to issuing bid documents.

Commissioner Peterson asked if Superintendent Maggi's crew would provide maintenance for Townley field. Superintendent Maggi said he would have to work it into his schedule. Commissioner Higgins expressed her opinion the Park District may need to consider hiring additional help and noted maintenance of the baseball fields could be contracted out.

A general discussion of possible improvements to Townley Field followed.

Superintendent Maggi said the Park District Board should anticipate maintenance costs increasing. Commissioner Peterson said maybe it would be best to contract maintenance out. Superintendent Maggi said with the new equipment he anticipates his crew will be able to complete the needed maintenance.

Lois Stanley asked about the amount in the budget for Ken Mrock to improve Townley Field. She thought it was \$100,000. Commissioner Higgins said yes, and Secretary Burke emphasized that the amount budgeted is intended for Townley Field only. Ms. Stanley talked about the drainage problem in the field. President Feeney said that the budgeted amount could be amended to expand the scope of the project should it be needed. Ms. Stanley said the soil would have to be scraped so there are no low spots. Superintendent Maggi said regrading the field would help but it needs to be crowned. Secretary Burke said Mr. Mrock has given staff the indication that grading is not as important as soil amending to aid in addressing drainage. He said the plan will be refined as the bid documents are developed.

Commissioner Higgins said Mr. Mrock had advised that Townley Field needs more sprinklers. Secretary Burke said more sprinklers or a booster pump in the existing irrigation system is needed. Eileen Madigan said she thought the sprinklers were not deep enough. Superintendent Maggi said he would be able to work around the sprinklers.

Lois Stanley asked about the revenue in the budget being down because football camp and lacrosse have been taken out of the Park District. Secretary Burke said Brian Doll is no longer running football camp, and a private company is running lacrosse. Ms. Stanley said others have to pay to use Townley Field. President Feeney said AYSO and KWBA both pay a fee to the District. Ms. Stanley asked if the school pays for its usage. Commissioner Higgins said the Park Board has not met with the school yet but is planning to do so in the future.

Lois Stanley then asked if Mahoney Park field could be used for sports or if there were any restrictions on the use of this location for athletic purposes. President Feeney said AYSO could play on Mahoney Park but there is no parking in that area. Ms. Stanley said there are two parking areas. She felt the community needed to be educated so the fields are not ruined. Commissioner Peterson again pointed out a field tsar is needed to monitor usage and access to the field. Ms. Stanley asked how play days and non-play days could be designated and suggested a flag system may be viable. Commissioner Higgins agreed with the flag concept, and said Ken Mrock could help the Park District with this issue. Commissioner Peterson asked about enforcement. A discussion of whether or not the Police Department would be involved followed.

Eileen Madigan said families sometimes play games on holidays on the field even when it is really muddy. She particularly noted a game after Thanksgiving involving about 45 young men which could have a negative impact on the field. She asked if this type of use could be regulated. Commissioner Peterson said usage rules will have to be

written down stating the type of precipitation and whether or not the field can be used. Lois Stanley expressed her opinion ruining the field is akin to vandalism.

Commissioner Higgins then thanked Superintendent Maggi for the nice write up summarizing the Park District crew's activities for the past month. She asked if the Board is interested in replacing windows in the Village House. Superintendent Maggi said the Board should consider this proposal. Commissioner Higgins thought it was a good idea. Superintendent Maggi said window replacement could be done in parts. President Feeney said the north side of the building should be done first. Commissioner Higgins asked if the Park crew replaces windows every year. Superintendent Maggi said they replace windows all the time. He said he will get estimates on glass blocks. Eileen Madigan said there is a large group of youngsters in the Village House every day and expressed concern that some members of the community would not support glass blocks because then you would not be able to have activity in the Village House visible from the outside.

Commissioner Peterson asked if Superintendent Maggi could get an estimate for the warming house flooring.

Eileen Madigan said she had heard a rumor that there was some group, maybe the Booster Club, who wanted to completely replace the Village House. Commissioner Higgins said that group would have to come to the Park Board since the building is owned by the Park Board. Superintendent Maggi said if the building is going to be replaced money should not be spent on floor and window replacement. A general discussion of the Village House followed.

Next, Superintendent Maggi reported that more ash trees have to be removed due to the emerald ash borer infecting them. Commissioner Peterson asked if there were any federal or state funds available that could help with this expense.

President Feeney made a motion to adjourn. Commissioner Peterson seconded the motion which was unanimously approved, and the meeting adjourned at 6:00 p.m.

Respectfully submitted,

Mary Cole