

**MINUTES OF A REGULAR MEETING OF THE  
KENILWORTH PARK DISTRICT BOARD HELD AT THE VILLAGE HALL,  
419 RICHMOND ROAD, AT 5:00 P.M. ON THURSDAY, SEPTEMBER 3, 2009.**

Park District President Thomas Feeney called the meeting to order at 5:04 p.m., and the Secretary called the roll as follows:

|                 |                  |                       |
|-----------------|------------------|-----------------------|
| Present:        | Thomas Feeney    | President             |
|                 | Richard Peterson | Commissioner          |
|                 | Chip Kenyon      | Commissioner          |
|                 | Jason Hanold     | Commissioner          |
| Absent;         | Heidi Higgins    | Commissioner          |
| Others Present: | Brad Burke       | Secretary             |
|                 | Lou Maggi        | Superintendent        |
|                 | Mary Cole        | Mr. Burke's Secretary |

The minutes of the July 9, 2009 meeting were placed before the Park District Board. Commissioner Peterson made a motion to approve the minutes. Commissioner Hanold seconded the motion, and the minutes were unanimously approved as presented.

Secretary Burke reviewed the July and August bills. He noted the August payables reflected several budget items such as the paving of the bike path and equipment purchases related to park maintenance.

Commissioner Peterson asked if staff had any interaction with Ken Mrock since the last meeting. Secretary Burke explained staff had reached out to Mr. Mrock to schedule a meeting to develop a plan for Townley Field; however, a meeting had not been scheduled to date. Secretary Burke indicated his hope Mr. Mrock's availability would increase once the NFL season was underway. Commissioner Hanold said the smaller southern field looks nice and complimented the Park District staff on their work on this field.

President Feeney made a motion to approve the payables. Commissioner Hanold seconded the motion, and the July and August payables were unanimously approved.

Secretary Burke distributed spread sheets showing revenues and expenses from Little Spring's Day Camp for 2009. He noted that participation in both camps was down significantly compared to the previous year. Mr. Burke said he was uncertain if the lower registration this season was related to the state of the economy or the construction at the School.

Secretary Burke reported to the Park Board the Village staff is pursuing an option which would allow for online bill payment. Secretary Burke noted once the Village's system was operational, he anticipates creating a similar option for Park District program registrations. Secretary Burke said this convenience may encourage people to sign their children up for day camp earlier next year and provide increased flexibility in staffing and planning for the camp season.

Commissioner Peterson asked Secretary Burke if he had heard anything from the community about why people were not registering for the camp. President Feeney interjected that originally there were concerns about the construction at the school. Commissioner Peterson said he understood there was an interest after the first three weeks from people wanting to sign their children up for the second half of the camp session. Secretary Burke confirmed there were a number of families who extended their children's participation into the second half of the camp season. Commissioner Peterson asked what the Park District typically sees as normal profit for the two camps, and Secretary Burke responded the revenue generated is typically \$20,000.

President Feeney expressed his opinion the Park District was going to have to get aggressive about getting the word out about Little Springs and that the construction is not a problem or a reason not to participate in camp. Commissioner Peterson suggested registration letters and forms should go out earlier in the year.

Commissioner Hanold said the Park Board should look at fees and maybe consider raising them.

Secretary Burke said he is scheduling a debriefing with the counselors to discuss fees and other issues.

Commissioner Hanold expressed his opinion maybe salaries need to be paired back in order for the camp programs to stay viable. Secretary Burke said there was some pairing back as the District has been trying to introduce more consistency, parity, and fairness in the wages paid, but perhaps the District needs to do more.

Next, Secretary Burke brought up the request from the JSSPVA for the use of Townley Field and the Village House on September 11, 2009 for Family Fun Day. Commissioner Peterson made a motion to approve the request. Commissioner Kenyon seconded the motion, and upon a voice-vote the request was unanimously approved.

Commissioner Hanold noted, due to personal reasons, he will be seeking a substitute to run the basketball program in the coming year. Board members suggested Commissioner Hanold speak to Commissioner Higgins regarding this matter. Commissioner Hanold indicated he would be willing to consider taking on the responsibility of overseeing the basketball program again next year.

Commissioner Kenyon asked about Townley Field. Secretary Burke said he has reached out to Mr. Ken Mrock on several occasions to schedule a meeting to develop a

plan for Townley Field. Secretary Burke noted the approved budget includes funds to utilize the services of Mr. Mrock as a turf consultant and capital funds for a possible renovation to Townley Field. Secretary Burke noted he had gathered field usage policies from a number of neighboring Park Districts, and he and Superintendent Maggi are in the process of looking at the policies to see how other districts allocate field usage times and monitor playability.

President Feeney said the new equipment must be helpful with the maintenance. Superintendent Maggi agreed. Superintendent Maggi also noted he had put up some signs asking people to stay off areas where he was growing grass, and for the most part people were respecting the signs.

Commissioner Peterson asked if there was any feedback from Townley Field users. Superintendent Maggi said there has not been much formal use during the summer. Commissioner Peterson asked if some maintenance could be done. Superintendent Maggi said he can do some maintenance during the various organized sport seasons that will not interfere with play. Commissioner Kenyon said he did not think Superintendent Maggi should bother with any investment in the field until Mr. Mrock has had an opportunity to advise the Park District on the plan for the field. Commissioner Kenyon inquired what maintenance was being cut out to reduce the cost. He said if the Park District was just going to sod the area, it would have to be done again in five years.

Superintendent Maggi said Ken Mrock had suggested slightly crowning the field which they have done but not too much because they need to put water down on the field for the ice rink in winter. Superintendent Maggi explained he would expect to replace sod in the high use area every few years.

A lengthy discussion about American Youth Soccer Organization (AYSO) and Lacrosse having conflicting use times on Townley Field followed. Commissioner Kenyon pointed out there were more children in Lacrosse than in soccer and yet he could not get any prime time on the field.

President Feeney pointed out Lacrosse was a privately run activity and not through the Park District. Commissioner Kenyon expressed his opinion he needed more time on the field for Lacrosse. He referred to a mix up with another resident over field time. President Feeney explained to Commissioner Kenyon that AYSO had requested the same field times they have had for a long time, and the Park Board approved the time. The request had come at a meeting when Commissioner Kenyon was absent.

Commissioner Peterson said there was just not enough room for all the requested uses. He asked if other fields in town could be used. President Feeney said there were some other options with other fields such as abbreviated practices, and having smaller children use the smaller fields and park spaces. Commissioner Hanold said that makes sense since there is not as much room needed.

Commissioner Peterson asked how the Park District could move AYSO to another field or time. He suggested Secretary Burke contact Elaina, the AYSO scheduling person, and have her come out and look around to see if any other fields in town could suit her needs. He suggested Mahoney Park, but Superintendent Maggi expressed concern regarding limited parking in that area.

Discussion of Townley Field continued and one suggestion was to move or remove the ice skating rink in order to not do damage to the grass by smothering it with the rink during the winter months. Commissioner Kenyon felt many older residents would be upset if the rink went away. Commissioner Hanold asked what the problem would be with moving the rink. Commissioner Peterson said the warming house needs to be by the rink. Superintendent Maggi added that night lights and water service are needed. Commissioner Hanold suggested scaling down the size and reconfiguring the ice rink to minimize the impact on the field. Commissioner Kenyon said it is hard to freeze water over the baseball diamond. Superintendent Maggi said he would take some measurements to see if there is an opportunity to reconfigure the ice rink a little to the north and west.

Superintendent Maggi asked about the broken scoreboard and if anyone knew who he should contact for repair. Commissioner Kenyon said it belongs to the Booster Club and they will repair it.

Superintendent Maggi asked if the Board wanted to continue the annual maintenance agreement on the lightening detection system. A brief discussion followed. President Feeney made a motion to discontinue the maintenance agreement. Commissioner Hanold seconded the motion, and it was unanimously decided to discontinue the annual maintenance agreement for the lightening detection system.

Secretary Burke told the Park Board about the Personnel Handbook that will be distributed to them at an upcoming meeting. Secretary Burke noted he has been working with the Village's Department Heads and Superintendent Maggi to develop a set of employee rules and regulations that will codify current practice and noted it was his intent to have a single Employee Handbook that would apply to both the Village and the Park District.

Commissioner Hanold made a motion to adjourn. Commissioner Kenyon seconded the motion, which was unanimously carried, and the meeting adjourned at 6:00 p.m.

Respectfully submitted,

Mary Cole